

TC
Mount Vernon Cemetery Trustees
Freeland M. Bancroft Building
35 Worcester St.
West Boylston, Mass.
01583

Meeting Minutes
September 27, 2010

ATTENDING; John McCormick III, Peter Rotando, Aaron Goodale and Cemetery Superintendent, Kevin McKee.

1. Meeting opened at 4:30 PM by Chairman, John McCormick III.
2. Motion made by Jack M. and seconded by Aaron G. to accept the minutes of the August 16, 2010 meeting. Unanimously approved.
3. Board reviewed the completed Superintendents Monthly Report for August, 2010 and September, 2010. Motion made by Peter R. and seconded by Aaron G. to accept. Unanimously approved.
4. Cemetery Superintendent, Kevin McKee reported to the Board, the completion of the installation of lights at the flagpole.
5. Cemetery Superintendent, Kevin McKee reported Walter Rotti of Rotti Construction, West Boylston, Mass. had donated his time to assist the Superintendent in laying out the corner points in some of the sections in the expansion area.
6. Cemetery Superintendent, Kevin McKee reported the notification from the Town Clerk's Office regarding the forwarding of copies of our deeds for plots to her office. Board took under advisement, and Aaron G. will contact the Town Clerk for clarification.
7. Cemetery Superintendent, Kevin McKee reported to the Board that Mrs. Anna Borjeson had contacted him about the \$300.00 fee for the foundation installation for her husband's stone. Apparently she failed to understand that this fee was part of the price in our cemetery.
8. Motion made by Jack M. and seconded by Aaron G. to take \$400.00 out of our Perpetual Care Account to buy back two lots from the Nowack Family. Payment to be made to Sandra Irvine for Lot 137, plots A & B, in Section M. Unanimously approved.

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9. Board discussed the concept of the Columbarium again with Cemetery Superintendent, Kevin McKee. Motion made by Jack M. and seconded by Aaron G. to revisit this item again. Unanimously approved.
10. Board discussed the situation with manhole, located within the new expansion area. This structure was installed under a contract that the D.P.W. Director, John Westerling, had built to receive surface drainage from Worcester Street and disperse on cemetery property. One of the requirements of this work, was the installation of a large steel plate inside of the manhole to absorb the shock and flow of water entering the structure. The water flow from heavy rains along with the elevation of pipes and other structures has been an engineering concern as the manhole in question is tied into the new drainage system of Mount Vernon Cemetery. The Contractor performing the work under the direction of the D.P.W. Director or agents in designing the Worcester Street drainage work have never made the Contractor install this plate. Consequently, the work was not completed as required and now leaves any issues with future water damage to town property a burden to the taxpayers of West Boylston.

Aaron G. agreed to speak to Mr. John Westerling, before any further action is taken.
11. Cemetery Superintendent, Kevin McKee, reported to the Board the garage and Chapel had been sprayed by Wachusett Exterminators as directed.
12. Cemetery Superintendent, Kevin McKee reported that he had received two quotes for the work to repair the chimney at the Chapel. One quote was for \$13,240.00 and the other from Tom DePatsy, West Boylston, for \$600.00. Motion made by Peter R. and seconded by Jack M. to award this work to Tom DePatsy for the sum of \$600.00. Unanimously approved. Work should be completed by November 1, 2010.
13. Cemetery Superintendent, Kevin McKee reported the work around the Veteran's Rock had been completed by Rotti Construction, West Boylston, for the total cost of \$1,500.00. This amount is \$500.00 under the original quote of \$2,000.00. Cemetery Superintendent will plant as necessary along slope of this area.

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14. Cemetery Superintendent, Kevin McKee reported the damaged bush, reported with West Boylston Police Dept., has been replaced and paid for.
15. Cemetery Superintendent, Kevin McKee reported that he had recently spoke with Mr. John Westerling, D.P.W. Director, regarding paving work in town this Fall.
Mr. Westerling reported that any additional paving work in Mount Vernon Cemetery could not be done this year.
16. Motion made by Peter R. and seconded by Aaron G. to purchase 10 veterans flag holders. This amount to be around \$300.00 if possible. Unanimously approved. Jack M. will notify the Oakdale Cemetery Association, that they are responsible for the purchase of veteran's flag holders for their own needs.
17. Board discussed the storage of burials over the Winter for the Oakdale Cemetery Association. Board feels that the Oakdale Cemetery Association should submit written documentation that Mount Vernon Cemetery and the Town of West Boylston, Mass. have no liability, either civil or criminal, while any burials are stored in our Chapel. Motion made by Peter R. and seconded by Aaron G. to do so. Unanimously approved. Chairman, John McCormick, III will notify.
18. Cemetery Superintendent, Kevin McKee, discussed the need for tree plantings along the top slope of the new expansion area. Board suggested, the Superintendent seek prices for 3' arborvitae from local tree and landscape companies.
19. Motion made by Peter R. and seconded by Aaron to schedule the next regular meeting on Monday, November 8, 2010 at 4:30 PM. Unanimously approved. Jack M. will post at the town hall.
20. Motion made made by Peter R. and seconded by Aaron G. to adjourn at 6:20 PM. Unanimously approved.

Respectfully submitted,


Peter N. Rotando, Clerk

Approved 4:42pm
PNR